



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE

REFER TO FILE: **T-6**

November 18, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**VINCENT AVENUE/GLENDORA AVENUE/HACIENDA BOULEVARD  
INTERSTATE 10 TO COLIMA ROAD  
TRAFFIC SIGNAL SYNCHRONIZATION PROJECT  
AWARD OF CONSULTANT SERVICES AGREEMENT  
SUPERVISORIAL DISTRICTS 1, 4, AND 5  
3 VOTES**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Interim Director of Public Works, or his designee, to execute a consultant services agreement with Albert Grover and Associates to prepare plans, specifications, and estimates, and provide construction assistance services for the Vincent Avenue/Glendor Avenue/Hacienda Boulevard Traffic Signal Synchronization Project and to establish the effective date following your Board's approval. The agreement will be for a not-to-exceed fee of \$232,000 to be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and Proposition C Local Return Funds.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board award and authorize the Interim Director of Public Works, or his designee, to execute a consultant services agreement with Albert Grover and Associates for a not-to-exceed fee of \$232,000, including \$38,745 for unforeseen additional work that may arise during progress of the work. The agreement

is for the preparation of construction documents and to provide construction support and as-built plan preparation for the proposed Vincent Avenue/Glendora Avenue/Hacienda Boulevard Project located in the Cities of West Covina, La Puente, Industry, and unincorporated County areas.

When construction documents and jurisdictional approvals are completed, tentatively scheduled for September 2005, we will return to your Board to adopt plans, specifications, and advertise for bids to construct the project.

As part of our efforts to proceed with traffic signal synchronization on Countywide arterials of regional significance, we have successfully used consulting firms to perform design work of a similar nature on other projects.

#### **Implementation of Strategic Plan Goals**

This action meets the County's Strategic Plan Goals of Service Excellence and Organizational Effectiveness, since completion of this project will reduce congestion, vehicle emissions, vehicle operating costs, and travel time.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County's General Fund. The project will be financed with reimbursement from the Los Angeles County Metropolitan Transportation Authority (MTA) 1999 Call for Projects Proposition C Discretionary Grant Funds for the San Gabriel Valley Traffic Signal Forum, and County matching funds included in the Fiscal Year 2004-05 Proposition C Local Return Fund Budget. The MTA is providing approximately 79 percent of the funds, and we will finance the remaining 21 percent with matching funds.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard agreement in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included. As required by your Board, language has been incorporated into the agreement stating that the consultant shall notify its employees, and shall require each subconsultant to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. The agreement also contains provisions requiring the consultant to comply with the Safely Surrendered Baby Law.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of a contract award, Albert Grover and Associates is willing to consider Greater Avenues for Independence/General Relief Opportunity for Work Program participants for future employment.

Albert Grover and Associates is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contract Employee Jury Service Program).

### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required to award an agreement for design services. The appropriate environmental documentation will be completed prior to returning to your Board to request authorization to adopt and advertise plans and specifications to construct the project.

### **CONTRACTING PROCESS**

On April 10, 2002, we issued a request for proposals to 31 firms to develop a select list of qualified consultants to provide as-needed traffic design services and 19 firms submitted proposals for review and evaluation. An evaluation committee, consisting of Public Works engineering staff, evaluated the proposals. These evaluations were based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

Based on the review and evaluation of these proposals, the committee developed a select list of eight qualified firms. The firms selected were Van Dell and Associates; Transtech Engineers, Inc.; Willdan Associates, Inc.; Kimley-Horn and Associates; Meyer, Mohaddes Associates, Inc.; Katz, Okitsu and Associates; and Albert Grover and Associates. As stated in the request for proposal, Public Works selected consultants from the select list of qualified consultants for each project in order of established evaluation ranking. Albert Grover and Associates is the next firm on the list.

Participation by Community Business Enterprise (CBE) in the project was encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith effort to utilize CBEs. Albert Grover and Associates is aware of Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

The Honorable Board of Supervisors  
November 18, 2004  
Page 4

We have evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement, as this agreement is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, the request for proposal to develop the select list of qualified consultants was posted on the "Doing Business With The County" website. Enclosed is a copy of the website posting for your reference.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no impact on current County services or projects during the performance of the recommended consultant services.

**CONCLUSION**

At such time as this recommendation is approved, please return one copy of this letter to us.

Respectfully submitted,

DONALD L. WOLFE  
Interim Director of Public Works

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Enc.

cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN Program)

## Bid Information

Bid Number : AED0000002

Bid Title : TRAFFIC DESIGN SERVICES - Development of Select Lists

Bid Type : Service

Department : Public Works

Commodity : ENGINEERING -TRAFFIC AND TRANSPORTATION

Open Date : 4/10/2002

Closing Date : 5/2/2002 5:00 PM

Bid Amount : N/A

Bid Download : Not Available

**Bid Description :** The Los Angeles County Department of Public Works (Public Works) is inviting proposals from qualified firms to provide various traffic engineering services. The objective of this solicitation is to assemble two separate select lists of up to eight of the most qualified firms that demonstrate the highest level of experience and capability to provide the requested services.

Public Works may need Consultant assistance in one or both of the services listed below. Consultants may submit proposals for one or more of the service(s) described herein. A separate proposal is required for each Service. Consultants must clearly identify the Service for which a proposal package is being submitted. The services are: A) Traffic Design, and B) Traffic Signal System Design.

If you have any questions regarding this Request for Proposals or would like a copy, email Mr. Morelos at [dmorelos@dpw.co.la.ca.us](mailto:dmorelos@dpw.co.la.ca.us), or send a fax to (626) 979-5311.

**Amendment Date :** 4/15/2002 April 15, 2002

### TRAFFIC DESIGN SERVICES DEVELOPMENT OF SELECT LISTS

#### Notice to Proposers "A"

This Notice to Proposers forms part of the Request for Proposals (RFP) and clarifies certain portions thereof:

#### A. REQUEST FOR PROPOSALS

1. Refer to Page 1, Section 1.2 Proposals.

A. Delete paragraph in its entirety and replace with the following paragraph.

#### 1.2 Proposals

Proposers are requested to submit proposals offering various traffic engineering services in accordance with Section 2, and in a format specified in Section 8 of this Request for Proposals (RFP).

Kindly notify your subconsultants to this effect.

If you have any questions regarding this project, please email Mr. Dennis Morelos at [dmorelos@ladpw.org](mailto:dmorelos@ladpw.org) or send fax to (626) 979-5311.

**Contact Name :** Dennis Morelos

**Contact Phone# :** (626) 458-2180

**Contact Email :** [dmorelos@ladpw.org](mailto:dmorelos@ladpw.org)

**Last Changed On :** 4/11/2002 2:50:02 PM

[Back to Last Window](#)